



PUDUMJEE

# PUDUMJEE PAPER PRODUCTS LTD.

## Registered Office:

Survey No. 25, 26, 29 & 30, Chinchwad Road, Near Aditya Birla Hospital,  
Thergaon, Mulshi, Pune, Maharashtra 411 033, India.

**E-mail:** pune@pudumjee.com | **Telephone:** +91 20 4077 3333 / 3061 3333

**CIN:** L21098PN2015PLC153717 | **GSTIN:** 27AAHCP9601Q1ZQ

SW: 600

20<sup>th</sup> August, 2025

<p>The Manager, Listing Department, <b>National Stock Exchange of India Ltd.,</b> Exchange Plaza, 5<sup>th</sup> Floor, Plot No. C/1, G Block, Bandra Kurla Complex, Bandra (E), <u>Mumbai – 400 051.</u></p> <p><b><u>Scrip Code:- PDMJEPAPER</u></b></p>	<p>The Manager, Corporate Relationship Department, <b>BSE Ltd.,</b> Phiroze Jeejeebhoy Towers, Dalal Street, <u>MUMBAI – 400 001.</u></p> <p><b><u>Scrip Code:- 539785</u></b></p>
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Dear Sir / Madam,

Subject: Investor Education and Protection Fund Authority - 100 days Campaign – “Saksham Niveshak”.

The Investor Education and Protection Fund Authority, Ministry of Corporate Affairs has vide its Circular dated 16<sup>th</sup> July, 2025 requested the Companies to launch a 100 days Campaign – “Saksham Niveshak”, an initiative to reach out to shareholders whose dividend remain unpaid / unclaimed.

In view of the above referred circular, the communication for creating awareness amongst shareholders to update their KYC details and claim any unpaid / unclaimed dividends from the Company and to avoid the same being transferred to the Investor Education and Protection Fund (IEPF) as per the provisions of the Companies Act, 2013 and rules made thereunder is enclosed. The said communication is also made available on the website of the Company at <https://pudumjee.com/investor/>.

Kindly take above information on your records.

Yours Faithfully,

For **Pudumjee Paper Products Limited**

Shrihari Waychal  
Company Secretary and Compliance Officer  
ICSI Membership No.: A62562  
Encl.: As Above

## Corporate Office:

Jatia Chambers, 60, Dr. V. B. Gandhi Marg,  
Kalaghoda, Mumbai 400 001, India

**E-mail:** pudumjee@pudumjee.com |

**Telephone:** +91 22 4355 3333, 2267 4485

**Website:** www.pudumjee.com

**Certification by ICS**  
Integrated Management System (IMS)  
Registration No.: RI91/11027, Complying with Standards:  
QMS - ISO 9001:2015  
EMS - ISO 14001:2015  
OHSMS - ISO 45001:2018  
HACCP based Food Safety Management System  
Registration No.: RH91/10093, Complying with Standards:  
FSMS - ISO 22000:2018





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## **100 days Campaign - "Saksham Niveshak": 28<sup>th</sup> July, 2025 to 06<sup>th</sup> November, 2025** **Update Your KYC Details and Claim Your Unpaid/Unclaimed Dividends**

The Investor Education and Protection Fund Authority ("IEPFA"), under the Ministry of Corporate Affairs ("MCA"), has issued a circular dated 16<sup>th</sup> July, 2025, urging companies to initiate a 100-day campaign titled "Saksham Niveshak." This campaign aims to engage with shareholders whose dividends remain unpaid or unclaimed.

In accordance with the same, during this 100 Days campaign from 28<sup>th</sup> July, 2025 to 06<sup>th</sup> November, 2025 all the eligible shareholders are requested to update their KYC Details in their respective Folio/Demat Account in order to claim their unclaimed dividends and shares.

**Purpose of the Campaign:** The campaign aims to raise awareness among shareholders about the importance of updating their personal details and claiming any unpaid or unclaimed dividends before such amounts are transferred to the Investor Education and Protection Fund ("IEPF").

**Benefits to Shareholders:** It is crucial for shareholders to update their PAN, nomination details, contact information (including postal address and mobile number), bank account details, and specimen signature with the Company or its Registrar and Transfer Agent, KFin Technologies Limited ("KFinTech"). This ensures timely receipt of dividends and prevents the transfer of funds to the IEPF.

Since Dividends on shares are payable exclusively through electronic mode, and for shareholders with unpaid or unclaimed dividends, the amounts will be credited to their bank accounts only after the necessary information and documents are updated. Shareholders holding physical shares are therefore requested to complete their KYC updates promptly. The Company has also issued separate notices to those shareholders who have not yet complied with KYC requirements, urging them to update their details in accordance with the SEBI Circular dated 16<sup>th</sup> March 2023, read along with the SEBI Master Circular dated 07<sup>th</sup> May 2024.

Physical shareholders are requested to download the KYC updation forms from Company's website at <https://pudumjee.com/sebi-compliance-kyc-updates/> or RTA's website at <https://ris.kfintech.com/clientservices/isc/isrforms.aspx>

The Shareholders are requested to fill in and deliver the forms to our RTA at following address:

KFin Technologies Limited  
Selenium Tower-B, Plot No 31 & 32, Gachibowli,  
Financial District, Nanakramguda, Serilingampally,  
Hyderabad – 500032, Telangana.  
Toll Free No.: 1800-3094-001  
e-mail id: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

### Mode of dispatch:

- *By post:* Physical copies, self-attested and dated at above address or;
- *By email:* From your registered email ID, with digitally signed documents (all joint holders must sign in case of joint holdings) to: [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)
- *Online:* Upload via KFin Technologies Limited portal: <https://www.kfintech.com/>

Further, shareholders holding shares in dematerialized form are requested to contact their respective Depository Participant (DP) to update the KYC details.

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Shareholders are requested to promptly update their KYC details to facilitate the claim of any unpaid or unclaimed dividends.

**To support the success of the "Saksham Niveshak" campaign, please ensure that all required documents are submitted by 06<sup>th</sup> November 2025.**

For any further information or assistance concerning the 100-day campaign "Saksham Niveshak," shareholders are requested to contact the Company at [investors.relations@pudumjee.com](mailto:investors.relations@pudumjee.com).

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**Computer No.284174**  
**E-file no. 30/06/2025-IEPFA**  
**Investor Education and Protection Fund Authority**  
**Ministry of Corporate Affairs**  
**Government of India**

Ground Floor, Jeevan Vihar Building,  
Sansad Marg, New Delhi-110001

Dated: 16/07/2025

To  
The Nodal Officer

**Subject: Request to Initiate 100 Days Campaign - "Saksham Niveshak" - for KYC and other related Updations and Shareholder Engagement to Prevent Transfer of Unpaid/Unclaimed Dividends to IEPF- regarding**

Dear Sir/Madam,

With reference to the meeting recently held with the Nodal Officers of stakeholder companies through video conference on April 28, 2025 regarding the organisation of *Niveshak Shivir* for facilitating the direct transfer of unclaimed/unpaid dividends to rightful claimants by companies.

The primary aim of this Shivir was to provide a platform for investors to:

- Resolve issues related to unclaimed dividends and shares.
- Update their KYC and nomination details.
- Promote transparency and investor empowerment by ensuring direct claims processing without third parties.

**In this regard, as per Section 124(2) of the Companies Act, 2013** *"The company shall, within a period of ninety days of making any transfer of an amount under sub-section (1) to the Unpaid Dividend Account, prepare a statement containing the names, their last known addresses and the unpaid dividend to be paid to each person and place it on the web-site of the company, if any, and also on any other web-site of the company, if any, and also on any other web-site approved by the Central Government for this purpose, in such form, manner and other particulars as may be prescribed."*

**As per the provisions of Section 124(5) of the Companies Act, 2013** *"Any money transferred to the Unpaid Dividend Account of a company in pursuance of this section which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the company along with interest accrued, if any, thereon to the Fund established under sub-section (1) of section 125 and the company shall send a statement in the prescribed*



*form of the details of such transfer to the authority which administers the said Fund and that authority shall issue a receipt to the company as evidence of such transfer."*

Further as per **Section 124(6)**: *"All shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred by the company in the name of Investor Education and Protection Fund along with a statement containing such details as may be prescribed."*

In addition to above, SEBI has issued clarifications regarding processing investor requests and updating KYC details through various circulars, including:

- **SEBI/HO/MIRSD/POD-1/P/CIR/2023/70** (May 17, 2023)
- **SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/687** (December 16, 2021)

In line with the objectives of the Niveshak Shivir and IEPFA's broader drive for investor education and facilitation, we propose the launch of a **100 Days Campaign - "Saksham Niveshak"** - targeting shareholders whose dividends have remained unclaimed.

This campaign should focus on the following key actions:

- **Proactive Engagement:** Reach out to shareholders to update their KYC, bank mandates, and contact information.
- **Transfer to IEPFA:** Dividend is paid to the rightful claimant, so that the transfer of shares to IEPFA is not required, by ensuring all eligible shareholders make updation to their KYC.
- **Dividend from Company:** Enable shareholders to receive their rightful claims directly from the Company.

Considering the above, you are requested to initiate the 100-Day Campaign from **28<sup>th</sup> July, 2025 to 6<sup>th</sup> November, 2025**, and to submit an **Action Taken Report** indicating the steps undertaken during this period. The format for the report is enclosed for your reference.

  
 (Lt. Col. Aditya Sinha)  
 General Manager, IEPF Authority